



Employment Application

Thank you for your interest in working at Rosie's Place! To apply for employment, please complete this application and return it to: Human Resources 889 Harrison Ave, Boston MA 02118. You may also email this application to hr@rosiesplace.org Please be sure to include the position title in the subject heading of your email

Rosie's Place Mission Statement

Rosie's Place mission is to help poor and homeless women maintain their dignity, seek opportunity and find security in their lives. We seek to fulfill this mission through the expression of our core values: Unconditional love and acceptance; Fair and non-judgmental treatment; Encouragement and the pursuit of social justice.

Rosie's Place is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

Position(s) applied for:

How did you learn about Rosie's Place positions?

Have you ever volunteered here before? If so, what department did you work in and when?

Have you ever worked here before? If so, what was your job title and when?

Applicant Last Name	First Name	Middle Name
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Address	Street	City	State	Zip
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Telephone Number(s)	Email Address (please print)
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Which shifts are you available to work?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
To	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

EDUCATION

	High School or GED	Undergraduate College/University	Graduate/Professional
School Name and Location	<input type="text"/>	<input type="text"/>	<input type="text"/>
Did you graduate?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Diploma/Degree/Course of Study	<input type="text"/>	<input type="text"/>	<input type="text"/>



EMPLOYMENT EXPERIENCE: Starting with the present or most recent experience, please provide the following information for all employment during the past 10 years. You may attach a resume but this section must be completed.

	Dates		Work Performed _____ _____ _____ _____ _____
Employer	To (mo/yr)	From (mo/yr)	
Address	City/State		
Job Title	Supervisor		
May we contact this employer? Y/N		Reason for Leaving	

	Dates		Work Performed _____ _____ _____ _____ _____
Employer	To (mo/yr)	From (mo/yr)	
Address	City/State		
Job Title	Supervisor		
May we contact this employer? Y/N		Reason for Leaving	

	Dates		Work Performed _____ _____ _____ _____ _____
Employer	To (mo/yr)	From (mo/yr)	
Address	City/State		
Job Title	Supervisor		
May we contact this employer? Y/N		Reason for Leaving	



LANGUAGES

Indicate which languages you can speak, read and/or write at either a fluent, good or fair level			
	Fluent	Good	Fair
Speak			
Read			
Write			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

REFERENCES

Please provide the names of three persons not related to you, whom you have known at least three (3) years.			
Name	Email/Phone	Company	Years Aquatinted

VOLUNTEER EXPERIENCE:

State briefly your reasons for wanting to work at Rosie's Place:

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Rosie's Place to verify their accuracy and to obtain reference information on my work performance. I hereby release Rosie's Place from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ Date: _____